

Part A

Noxious Weed Cost Share Request

Idaho State Department of Agriculture

Date of Application:	12/01/2004
Name of Applicant:	XXXX CWMA
Contact Name/Phone #:	Tall Tree 208-867-5309
Contact Address:	23 HWY Unknown
	Somewhere, ID
Financial Recipient Name/Phone #:	Finacial Wizard RC&D 208-666-6666
Finanacial Recipient Address:	123 Fastlane Rd.
	Nowhere, ID
Recipient Federal ID #:	82-XXXXXXX

ESTIMATED SUMMARY of ALL COSTS and CONTRIBUTIONS

A. TOTAL PROJECT COSTS + CAPITAL OUTLAY		\$68,000
B. FEDERAL MATCHING CONTRIBUTION -A large portion of our grants are federally funded, therefore; cannot be used to meet the matching requirement. This figure is used for our information to determine qualified applicants.		
1. Federal Matching Contribution		\$8,000
C. SUBTOTAL of project cost after Federal money		\$60,000
D. TOTAL NON-FEDERAL MATCHING CONTRIBUTION: Recommended MINIMUM matching contributions to be a 1:1 ratio for requested grant money.		
1. Landowner/Private		\$8,000
2. Non-Federal Govt.		\$18,000
3. Other		\$18,000
E. SUBTOTALS FOR NON -FEDERAL MATCHING CONTRIBUTION (Sum of D1 through D3):		
		\$44,000
F. TOTAL AMOUNT REQUESTED FROM ISDA		\$16,000
G. CARRYOVER FROM PREVIOUS YEAR		\$0
H. AMOUNT REQUESTED FROM ISDA FOR CURRENT YEAR		\$16,000
		ISDA use only Approved Amount
		\$16,000

I. PROVIDE A QUARTERLY TIMELINE FOR MONEY REQUESTED FROM ISDA TO BE SPENT

Providing a Quarterly timeline improves cash management for the ISDA.

1st Qtr (Apr - Jun) - Quarterly financial report due by Jul 15th

2nd Qtr (Jul - Sept) - Quarterly financial report due by Oct 15th

3rd Qtr (Oct - Dec) - Quarterly financial report due by Jan 15th

4th Qtr (Jan - Feb) - Quarterly Financial report due by Mar 15th

1 st Qtr:	\$8,000	\$8,000
2 nd Qtr:	\$6,000	\$6,000
3 rd Qtr:	\$2,000	\$2,000
4 th Qtr:	\$0	\$0
J. Quarterly Total Should Equal Line H and the ISDA contribution total on AOP	\$16,000	\$16,000

Check disbursements will be processed after the Quarterly Financial reports are reviewed.

At least 80% of all prior disbursements MUST be spent prior to receiving additional disbursements.

Revision Date: Oct. 6, 2003

K. Estimated AOP Activity Summary:	
Total estimated acres to be treated	450
Total estimated acres to be inventoried	300
Total estimated acres to be revegetated	0
Total estimated number of public contacts	150

Noxious Weed Cost Share Request
Idaho State Department of Agriculture

Include:

An Annual Operating Plan (AOP)

- List the projects in order of priority (highest to lowest). Projects should be completed in the order they are listed in (see example AOP).
- List of capital expenditures with values > \$5000
- Steering Committee list w/ contact information - identify key persons titles
- Contributors List, specify contributors by name the Federal, Non-federal, and private organizations/affiliations with a contact name

PLEASE NOTE THE FOLLOWING COST SHARE GRANT CONDITIONS:

Recipients of ISDA cost sharing are required to submit Quarterly Financial reports, an End-of-Year Final Report that includes Project Detail summaries, and a Mapping Data Report to ISDA.

Supporting documentation to validate requested amounts is required to be documented in the Annual Operating Plan.

Failure to comply with the conditions of the ISDA grant and Federal grant requirements may result in a demand for reimbursement to ISDA and/or denial of cost share funds in the future.

For further information, please refer to the ISDA Noxious Weed Cost Share Handbook.

Revision date: October 6, 2003

NOXIOUS WEED COST SHARE REQUEST PART A INSTRUCTION SHEET

Filling Out The Application:

STEP 1.

Date of Application – Enter the date that the application is completed.

Name of Applicant – Enter the name of the Cooperative Weed Management Area (CWMA), University, Taskforce Group, or other entity making the cost share request.

Contact Name/Phone # – Enter the name and phone number of the Chairperson or Lead for the Project who will be able to respond to inquiries from ISDA staff and others about the application or project.

Contact Address – Provide the mailing address of the Contact Person.

Financial Recipient Name/Phone # – Enter the name and phone number of the organization that will receive and manage the grant funds (for example, a county, RC&D, or one of the organizations participating in a CWMA).

Financial Recipient Address – Enter the mailing address of the Recipient organization.

Financial Recipient Federal ID # – Provide the federal identification number of the Recipient.

Note: ESTIMATED Summary of ALL COSTS and CONTRIBUTIONS – Some of the figures for this lower section will automatically be filled in as information is entered into the blocks (cells) if using the EXCEL Spreadsheet. Please do not change any calculation formulas. The EXCEL spreadsheet is set up to add/subtract as required for the application.

STEP 2. Using the information in your Annual Operation Plan (AOP):

Line A. Total Project Costs + Capital Outlay – Enter the total amount of money, contributions and matching to complete the entire Annual Operating Plan.

Line B. Federal Matching Contribution-

Line B1 Federal Matching Contribution- Enter the total amount of contributions from federal sources (Bureau Of Land Management, Forest Service, etc.).

C. Subtotal of project cost after federal money- This should automatically fill in on the EXCEL spreadsheet (if not, this is Line A minus Line B1).

Line D. Total Non-federal Matching Contribution

Line D1 Landowner/Private- Enter the amount of contribution/matching that will be provided by private landowners.

Line D2 Non-Federal Govt. - Enter the amount of contribution/matching from county, other state (not including ISDA money), and local or city government agencies.

Line D3 Other- Enter the amount of contribution/matching from other organizations such as The Elk Foundation, The Nature Conservancy, Western Whitewater Assoc., etc.

Line E. Subtotals for Matching Contribution (sum of...)- This should automatically fill in on the EXCEL spreadsheet (if not, this is the sum of Lines D1+D2+D3).

Line F. Total Amount Requested From ISDA- This should automatically fill in on the EXCEL spreadsheet (if not, this Line C - Line E)

Line G. Carryover From Previous Year- This is any remaining balance of money granted by ISDA from the previous year

Line H. Amount Req. From ISDA For Current Application Year- This should automatically fill in on the EXCEL spreadsheet (if not, this is Line F minus Line G).

STEP 3. Quarterly Timeline

Line I. Provide a Quarterly Timing For Money Requested *From ISDA To Be Spent* - Insert the amount of money that is needed for each quarter. After the Amount Requested From ISDA for the current year is calculated (Line H), use the quarterly timeline to indicate the amount to request from ISDA for each quarter. Remember, indicate only the amount you are able to spend per quarter.

Line J. Quarterly Totals - Sum of all 4 quarters of Line I. Also equal to Line H and equal to the ISDA contribution total on the Annual Operating Plan

STEP 4. Summarize the estimated activities as outlined in the AOP.

Line K. Estimated AOP Activity Summary – This should be the a summary of the estimated AOP activities or measurable results including: estimated # of acres that will be treated, estimated # of acres that will mapped/inventoried, estimated number of acres that will be revegetated, estimated # of public contacts that will be made. Public contacts can be the number of brochures mailed, number of persons attending a workshop, etc.

☒ **X** Annual Operating Plan (AOP) attached
☒ **X** General map attached with locations of individual projects marked OR
____ Map(s) included in AOP

Signature(s) of County Commissioner(s) OR Authorized Certifying Official(s). I (We) certify that the above estimates are made in good faith, and that all other information is correct. I (we) further agree to abide by the conditions of the grant, including a report of when the project or work plan is completed.

Signature 1: _____ *Tall Tree*

Date: 11/31/07

Name (printed): _____ Tall Tree

Title: Chairman

Signature 2: _____ *Commissioner A*

Date: 12/2/2007

Name (printed): _____ Commissioner A

Title: Commissioner

Signature 3: _____ *Commissioner B*

Date: 12/4/2007

Name (printed): _____ Commissioner B

Title: Commissioner

Signature 4: _____

Date: _____

Name (printed): _____

Title: _____

Approval--for ISDA use only

Amount Approved:

Source of Grant Funds:

STATE NOXIOUS WEED PROGRAM COORDINATOR'S SIGNATURE:

X _____

Date: _____

Brenda M. Waters, Coordinator

CWMA Steering Committee List							
Name	Title	Address	City	State	Zip Code	Phone	email
Committee Member	Chairman	PO Box 1234	Horseshoe Bend	ID	83631	208-555-5555	personsemail@address.com
Another Person	Private Landowner	#10 Address Lane	Cascade	ID	83611	208-555-5555	anotheremail@address.org
New Guy	Commissioner	123 Idaho Road	Boise	ID	83702	208-555-5555	moreemails@email.id.us
First Lady		456 Idaho Road	Boise	ID	83702	208-555-5555	personsemail@address.com
His Name	Commissioner	123 Road Ave	City	ID	83xxx	208-555-5555	personsemail@address.com
Another Person		123 Idaho Road	City	ID	83xxx	208-555-5555	personsemail@address.com
Another Person		123 Idaho Road	City	ID	83xxx	208-555-5555	personsemail@address.com
Another Person		123 Idaho Road	City	ID	83xxx	208-555-5555	personsemail@address.com

XXXX CWMA Contributors List

Contribution Category	Cooperator	Contact	Phone
Federal Govt.	BLM	R.U. Rangeland	### ####
Federal Govt.	BOR	We R. Water	### ####
Landowner/Private	Boise Cascade	Joe Someone	### ####
Landowner/Private	Green Farms	Sweet Syringa	### ####
Landowner/Private	Wide Open Ranges	Gem State	### ####
Non-Federal Govt.	Boise County Weed Board	Another Person	### ####
Non-Federal Govt.	Gem County	New Guy	### ####
Other	Western Whitewater Assn	Weluv Rapids	### ####

Annual Operating Plan (AOP)
XXXX Cooperative Weed Management Area
XXXXCounties

Action Items for This Year

A. Weed Control Actions

As per the strategic plan, it was determined that Priorities 1 and 2 (Not yet present and New invaders) would always receive attention first. All parties will work to eradicate new invaders. For determining additional priorities, each Zone working group used the flow chart shown in Appendix A of the Annual Operating Plan to determine Priorities and Management Objectives for each weed species within that Zone. After those, the working groups selected Focus Projects for this year from the Priority 3 weeds - the areas where we will spend our joint efforts and resources in order to achieve one success per Zone in YEAR. The results of the prioritization are shown in Appendix B of the Annual Operating Plan. Focus Projects for YEAR are shown below for each Zone. It is likely that three to five years of continued treatment will be required to achieve control on each infestation.

B. Project Prioritization and Description

Priority 1: XXX Leafy Spurge/Canada Thistle Control

The XXXX Zone will again sponsor an effort south west of XXXX to treat leafy spurge. Another joint effort will be conducted to treat an infestation of Canada thistle on roughly 100 acres of XXXX Inc. Homeowners Common area. The public and all CWMA cooperators will be invited to join the effort to eradicate these weeds. Volunteers and others who do not possess Pesticide Applicators licenses will pull or grub weeds under supervision of a CWMA cooperator with plant identification skills. Those who hold licenses may supervise others, or apply herbicide to infestations where applicable.

Estimated Acres Treated: 150

Tools/Equipment/Herbicides: Backpack sprayers will be used with Plateau and 2-4,D herbicides, shovels and hand pulling

This project is scheduled for June 27 and 28. Participants will meet at the XXXX office at 0900.

Measurable Outcome/Objective - 85% or more infested acres are treated, i.e. - weeds are removed or sprayed and prevented from producing seeds.

ESTIMATED EXPENDITURES:

Project Cost: \$28,000

Match: \$20,000

ISDA CONTRIBUTION: \$8,000

Priority 2: Hay Exchange

Objective: Provide brochures to the XXXX, XXXX and XXXX Ranger Stations. Identify a location (XXXX weigh station), volunteers and have at least two ton of certified hay available for exchange during hunting season. Rent appropriate signs (lighted electronic reader boards) to make passing hunters aware of the exchange.

Estimated Number of Contacts: 25

Tools/Equipment/Herbicides: brochures, certified hay, signage

This project is scheduled for October 27 and 28. Participants will meet at the XXXX office at 0900.

Measurable Outcome/Objective - A count of vehicles/ hunters stopped and information contacts will be kept along with a log of forage exchanges.

ESTIMATED EXPENDITURES:

Project Cost: \$20,000

Match: \$12,000

ISDA CONTRIBUTION: \$4,000

Priority 3: Inventory

A coordinated weed database has been developed and will be maintained for the entire management area. As a minimum the database will include: Size of infestation, name of target plant, density, location, and accuracy. Base maps will be USGS 1/24000 topographic quads. Information will be stored in a Geographic Information Systems (GIS) database.

The agencies involved will be responsible for furnishing the necessary topographic maps for the lands under their jurisdiction. All cooperators will offer input into the location and types of infestation. The inventory/GIS database will be maintained at the USFS Office in XXX, ID.

All parties will accomplish mapping with access to GPS units. The three county entities will map as they treat weeds. Additional monies gathered by the XXXXCWMA may be used to supplement wages for these weed control individuals. GPS data from each county will be corrected and exported to a GIS format. The GIS data will then be compiled at XX by the hired contractor.

Estimated Acres Inventoried: 300

Tools/Equipment/Herbicides: GPS units, computer with GIS

This project is scheduled for April 27 through September 28.

Measurable Outcome/Objective - Inventory with GPS 100 acres per zone, Newly mapped acres and entered into GIS 200 acres per zone

ESTIMATED EXPENDITURES:

Project Cost: \$10,000

Match: \$10,000

ISDA CONTRIBUTION: \$2,000

Priority 4: Biological Control

XXXXCWMA will develop and implement monitoring protocols for determining establishment and effectiveness of biological control agent releases. XXXXCWMA will utilize available resources such as the University of Idaho, USDA-FS Forest Health Protection, USDA-FS Research, and ARS to develop specific monitoring techniques that can be effectively applied across the insect release zones.

Appendix B of the Annual Operating Plan shows a list of biocontrol agents, which have been released within the XXXXCWMA.

Monitoring will determine insect establishment success, insect population trends, insect impact on target plants, and the effect of insect populations on weed population density and spread.

General visual reconnaissance will periodically be completed for insects that have been targeted to Canada thistle, leafy spurge, and dalmatian toadflax.

Estimated Acres Treated: 80

Tools/Equipment/Herbicides: GPS units, sweep nets, insect counts

This project is scheduled for April 27 through September 28.

Measurable Outcome/Objective - Conduct systematic sampling on 10% of sites where control work was done last year. Conduct visual assessments on 20% of sites where control work was done last year.

ESTIMATED EXPENDITURES:

Project Cost: \$10,000

Match: \$10,000

ISDA CONTRIBUTION: \$2,000

C. Project Totals

PROJECT COSTS: \$68,000

MATCH: \$52,000

ISDA Contribution: \$16,000

ESTIMATED AOP ACTIVITIES :

Acres Treated= 230

Acres Mapped= 300

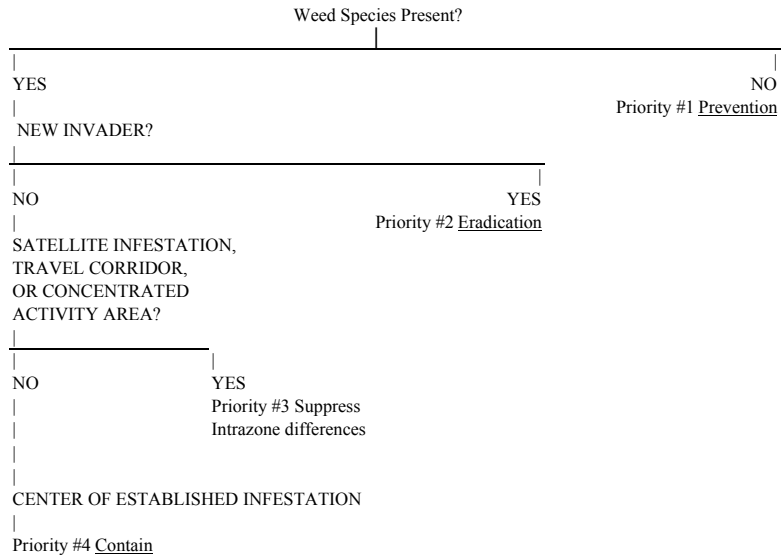
Acres Restored/Revegetated = 0

*Estimate # persons reached with
education/publications = 32*

D. Capital Outlay (Equipment with value of \$5000 or more)

Spray Mule (6 wheeler)	\$8,000
Drill Seeder (Restoration)	\$20,000
TOTAL	\$28,000
TOTAL ISDA CONTRIBUTION	8,000

APPENDIX A
PRIORITY/MANAGEMENT OBJECTIVE FLOW CHART



**APPENDIX B
ZONE PRIORITIES**

TREATMENT	SPECIES	ZONE	ZONE WIDE PRIORITY	SUB-ZONE
Mechanical (Remove Seed), Chemical (Tordon)	Tansy Ragwort	1	2	Yes, East
Biological (Apthona ssp.), Chemical (Plateau, Tordon)	Leafy Spurge	1	3	No
Chemical (Tordon, Curtail, Escort)	Canada Thistle	1	4	No
Any approved methods	Eurasian Watermilfoil	2	1	No
Chemical (Tordon, 2,4-D)	Rush Skeletonweed	2	3	No
Chemical (Tordon, Curtail, Escort)	Canada Thistle	2	4	No
Chemical (Tordon, Escort)	Yellow Toadflax	3	2	No
Chemical (Tordon, Escort)	Perennial Pepperweed	3	2	No
Chemical (Tordon, Curtail, Escort)	Canada Thistle	3	4	No

h

**IDAHO STATE DEPARTMENT OF AGRICULTURE
NOXIOUS WEED COST SHARE PROGRAM
FINANCIAL REPORT**

1. Agency and Organizational Element to Which Report is Submitted Idaho State Department of Agriculture (ISDA)		2. Grant or Other Identifying Number Assigned By ISDA		Page 1	of 1 pages
3. Applicant (Name and complete address, including ZIP code) XXXX CWMA, Tall Tree, Chairman, 23 HWY Unknown, Somewhere ID 89898					
4. Financial Recipient Fed. ID Number 82-XXXXXXX		5. Financial Recipient (name) Financial Wizard RC&D		6. Final Report YES X NO	
7. Basis Cash X					
8. Funding/Grant Period From: (month, Day, Year) 04/01/04		To: (Month, Day, Year) 12/31/2004		9. Quarter or Period Covered by this Report From: (Month, Day, Year) October 1, 2004	
To: (Month, Day, Year) December 31, 2004					
10. Transactions		I Previously Reported	II This Period	III Cumulative	
10a. Total Project Costs		\$13,744.00	\$52,000.00	\$65,744.00	
10b. Inkind Contributions:					
Federal Matching Contribution		\$0.00	\$8,000.00	\$8,000.00	
Landowner/Private		\$0.00	\$8,000.00	\$8,000.00	
NonFederal Govt.		\$0.00	\$18,000.00	\$18,000.00	
Other		\$0.00	\$18,000.00	\$18,000.00	
10c. Carry Over (if applicable)/Balance of Prior Quarter					\$256.00
10d. ISDA grant quarterly dispersement					\$2,000.00
SUBTOTAL 10d. + 10c.					\$2,256.00
10e. ISDA grant funds spent					\$2,256.00
10f. Balance of ISDA grant funds					\$0.00
11. Remarks: Attach any explanations deemed necessary.					
12. Certification: I Certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents					
Typed or Printed Name and Title			Telephone (Area code, number and extension)		
Signature of Authorized Certifying Official			Date Report Submitted		

Revision Date: Aug. 14, 2003

IDAHO STATE DEPARTMENT OF AGRICULTURE NOXIOUS WEED COST SHARE PROGRAM FINANCIAL REPORT INSTRUCTION SHEET	
2	Leave Blank (for ISDA use only)
3	Applicant - this should be your organizations name and complete address
4	Financial Recipient Federal Identification Number - this is the Federal Identification number for the organization that actually received the grant funds
5	Financial Recipient name (for example, a RC&D)
6	Final Report - mark NO unless this is the final report and all grant funds have been spent or AOP is complete
7	Basis Cash - all funds are figured on a cash basis
8	Funding/Grant Period - this is the time period that was stated in the proposal, unless amended in writing (Qtr 1 - Qtr 4)
9	Quarter or Period Covered by this report - put in the date of commitment letter to present date OR date of last report to present date
10a	Total Project Costs - this will be the total costs of all inkind contributions, federal matching contribution and ISDA grant funds - Previously reported equals previous quarter(s), This Period equals the current quarter, Cumulative equals Previously Reported plus This Period
10b	Inkind Contributions - itemized inkind contributions and federal matching contribution - NOT REQUIRED UNTIL FINAL REPORT - DO NOT ESTIMATE, ENTER ACTUAL AMOUNTS ONLY. Previously reported equals previous quarter(s), This Period equals the current quarter, Cumulative equals Previously Reported plus This Period
10c	Carry Over (if applicable)/Balance of prior quarter - this is the amount of any funds carried over from previous year for the first quarter or it will be any balance of ISDA grant funds from previous quarter
10d	ISDA grant quarterly disbursement - this is the amount of grant funds received for this quarter
Subtotal	This is the total of Carry Over plus the ISDA grant quarterly disbursement (10d + 10c)
10e	ISDA grant funds spent - this is the amount of money from the Subtotal that was spent this quarter
10f	Balance of ISDA grant funds - this is the amount of money remaining from Subtotal less ISDA grant funds spent
11	REMARKS-here is a good place to make any comments regarding the spending of monies or why you haven't spent any to date.
12	Please have an authorized signer sign the form, and mail the original to Brenda Waters (PO Box 7249, Boise, ID 83707). Along with the original signature on the form, please attach a worksheet (example: check register) showing the detail of the monies spent.
	Revision Date: Aug. 14, 2003

PROJECT MATCH DOCUMENTATION

Date: June 10, 2004

Submitted by: Sweet Syringa, Green Acre Ranch

Event, Project, ETC: Spray and revegetate rush skeletonweed infested rangeland

[illegible]

Accomplishments

Sprayed 40 acres and restored 8 acres by planting native grasses.

Weed Name	Acres Treated	Acres Inventoried	Acres Monitored
Rush skeletonweed	40	40	

Match applies to: 2004 AOP

Project: Green Acres Ranch

CWMA: XXXX

I certify that the information is correct and true to the best of my knowledge:

Sweet Syringa

Signature

(208) xxx-xxxx

Contact Information

June 16, 2004

Date _____

2004 "Name of " Cooperative Weed Management Area

	Date	Description of Transaction	Comments	Project/Priority	Deposit/Credit	Payment/Debit	RC&D Fee	Amount Remaining
Carryover			Remaining ISDA from 2003					\$686.05
Check #								
	5/7/2004	Deposit	ISDA 1st Qtr Grant		65,566.00		3,278.30	62,973.75
1085	5/28/2004	Country Sprayers	Horseback Sprayers	Neighborhood Coop. - #2		2,500.00		60,473.75
1086	6/2/2004	Sprayer Sales, Inc.	Sprayers & Parts	Neighborhood Coop. - #2		365		60,108.75
1087	6/2/2004	Wilbur-Ellis	Herbicide	Mapping & Inventory - #1		3,375.65		56,733.10
1091	6/23/2004	Global Computer Supplies	LCD Projector	Education - #6		3,386.00		53,347.10
1098	7/28/2004	Itsa Co. Weed Dept.	Staffing	County Staffing - #3		6,745.95		46,601.15
1099	7/28/2004	Bursar, University of Idaho	Workshop	Biocontrol - #4		1,455.00		45,146.15
		Ending Balance			\$65,566.00	\$17,827.60	\$3,278.30	\$45,146.15

XXXX CWMA Contribution Inkind Match Summary

Dates Covered By This Summary: From _____

Amount Contributed	Contribution Category	Cooperator	Contact	Contact Phone
\$6,820	Federal Govt.	BLM	R.U. Rangeland	###-####
\$300	Federal Govt.	BOR	We R. Water	###-####
\$4,200	Landowner/Private	Boise Cascade	Joe Someone	###-####
\$290	Landowner/Private	Green Acre Ranch	Sweet Syringa	###-####
\$255	Landowner/Private	Wide Open Ranges	Gem State	###-####
\$300	Non-Federal Govt.	Boise County Weed Board	Another Person	###-####
\$825	Non-Federal Govt.	Gem County	New Guy	###-####
\$937	Other	Western Whitewater Assn	Weluv Rapids	###-####
\$13,927	Grand Total			

Contribution Category	Grand Totals
Federal Govt	\$7,120
Landowner/Private	\$4,745
Non-Federal Govt	\$1,125
Other	\$937
Grand Total	\$13,927